

# **Granite Falls Youth Soccer Club (GFYSC)**

## **Coach Refund Procedure (Policy 1)**

### **1.0 PURPOSE**

- 1.1 As an incentive and appreciation to the Coaches and Board members who dedicate their time to GFYSC, the club will refund the league fees paid by the volunteer.
- 1.2 To ensure all the intended refund of players fees to Coaches and Board Members who have dedicated their time and efforts to GFYSC.

### **2.0 SCOPE**

- 2.1 This procedure applies to all Head Coaches and Board Member positions listed in the GFYSC bi-laws.
- 2.2 Assistant Coaches, Team Managers, Treasures and other positions held within teams are not refunded.
- 2.3 U-5 academy is limited to 1 coach for every 6 players
- 2.4 U-7 academy is limited to 1 coach for every 8 players

### **3.0 RESPONSIBILITIES**

- 3.1 It is the responsibility of Club Registrar and Co-Registrar to provide a list to the Treasurer of Coaches and the name of the player the refund is being applied to.
- 3.2 It is the responsibility of the Club Treasurer to distribute the refund defined by the Registrar.

### **4.0 PARAMETERS**

- 4.1 One refund per position
  - 4.1.1 1 full year of Head Coaching = 1 players fees refunded
  - 4.1.2 1 full year of Board Member position = 1 players fees refunded
- 4.2 If 2 positions are held, 2 players fees can be refunded

### **5.0 PROCEDURE**

- 5.1 At the conclusion of the regular Fall soccer season the Club Registrar will provide a list to the Club Treasurer of all Coaches entitled to a refund and the name of the Player the refund is being applied to.
- 5.2 The Club Treasurer will verify the player was paid in full and issue checks to the coaches and board members.